

Minutes of the ATD Tulsa Chapter Board Meeting

Friday, April 7, 2017

12:00 p.m. to 1:30 p.m.

This meeting was held at ROKA 1616 S. Utica in Tulsa, OK.

Call to Order

President Lorinda Schrammel called the meeting to order at 12:15 p.m.

Roll Call

Lorinda Schrammel, President
Linda Jenkins, President-Elect
Walt Hansmann, CPLP, VP of Administration
Skip Eller, VP of Finance
Shelby Morris, VP of Marketing
Adam Barrow, At-Large Director
Greg Kittinger, At-Large Director
Jim Spradlin, At-Large Director
Jeremy Smith, At-Large Director

Absent

Larry Straining, CPLP, Immediate Past President
Lewana Harris, VP of Programming
Kara Schatz, VP of Membership
Cathy Fox, VP of Accommodations
Mary Parker, VP of SIGs and GIGs
Zac Davis, VP of Digital Media

9 of 15 board members were present. A quorum was established.

Approval of the Agenda

Walt moved, Jeremy seconded approval of the agenda. MOTION CARRIED.

Approval of the Minutes of Previous Meetings

Skip moved, Shelby seconded approval of the meeting minutes from March 3, 2017 Board Meeting. MOTION CARRIED.

Treasurer's Report

Jim moved, Adam seconded approval of the March and April treasurer's reports. MOTION CARRIED.

Old Business

- A. Linda reported on the progress of the 2017 ATD Oklahoma State Conference. The deadline for facilitator RFPs is May 1. Registrations are active on the chapter web site. Emails will go out to all lists. Board members are encouraged to share information on their social media accounts. Shelby is developing a plan for marketing the conference.
- B. Walt reminded everyone that we need to begin the nomination process for the elections in August.
- C. Lorinda reported that Lewana needs help with set-up for the meeting. ROKA is catering.
- D. We discussed purchasing equipment to keep hot food hot. Biggest issues were transport and storage. Recommendation was to hire caterers who provide the heating equipment.
- E. Shelby reported that the Articulate group is looking for a meeting place.
- F. Lorinda distributed two Guest Passes to each board member present.

New Business

- A. We will request a new ATD national member list (non-chapter members) so we can promote the State Conference.
- B. The concept of marketing ATD Tulsa membership as part of the Power Member (joint membership) package was discussed. The Bylaws and Policies Committee will take a look at this in their meeting Monday, April 17 at 6:00 p.m. at Panera on 15th Street. Everyone is welcome to attend.
- C. Lorinda discussed the idea of bringing back the field trips to area businesses to visit their training departments.

Announcements

Each Board Member present presented an update on their area of responsibilities.

Adjournment

Shelby moved, Jim seconded adjournment. MOTION CARRIED. The meeting was adjourned at 1:22 p.m.

Respectfully submitted by Walt Hansmann, CPLP