

ASTD Northeast Oklahoma Chapter

Meeting Notes September 28, 2010 6:15 p.m.

Location: TU

Next Scheduled Meeting Date: *November 2nd, reset per LA to October 26th*

| Present: | Absent: |
|-----------------------|--------------------|
| Linda Adlof | Sam Dutro |
| Stacy Boone | Kelly Riggs |
| Sue Madden | Walt Hansmann |
| Chris Woodard | Kara Jones |
| Lindsay Plott-Buckner | Juli Couch Johnson |
| Colette Grayson | |

Celebrate!

Linda Adlof advised a cause for celebration the retirement of her husband after 35 years in the ministry.
Lindsay Plott-Buckner is celebrating earning a Bachelor's Degree in Human Services.
Chris Woodard is celebrating the completion of the Call Center Forum.

- **August 9, 2010 Minutes** were modified to state the Treasurer's report was reviewed and passed unanimously. Sue Madden motioned for approval Chris Woodard seconded the motion and minutes were approved as modified. Colette agreed to send all (January 2010 – September 2010) minutes to Kara to be posted on website.
- **Chris Woodard, Special Programs - Report on Call Center: We made \$804!** Review given on handout and reviewed (see attached) confirming profitable, with attendance, revenues and expenses detailed. Evaluations overall and by breakout sessions, suggestions for future programs, and Lessons Learned. Plusses stated: Survey results indicate the pricing was set appropriately, made some money, good variety of breakout sessions, and keynote speaker, Arlyn Fulton was very good. Chapter made
- **Lindsay Plott-Buckner, Marketing - Website for Dummies** announced moving website soon. Lindsay and Kara are working to initiate the trial \$50 per month Wild Apricot website. Suggestion for Myra Fanning's upcoming board retreat: Lindsay can give a tour of the website, demonstrating how it is easily accessed. Currently one user name is designated for access. Geared for membership access, soon Board Members will be able to access the website to post information directly as opposed to relying on one member for data entry. Trial offer should give time for Walt, Kara and Lindsay to use the membership and email blast components. The decision to stay with Wild Apricot will be brought to the Board for a vote on the expenditure.
- **Linda Adlof, President - read thank you note from Ron Childs, Baker-Hughes ASTD Afterhours Corporate Fieldtrip** The basket sent from NEOK ASTD was appreciated. We had an awesome field trip to Baker Hughes! The presentation was on their work toward a competency-based curriculum for the company worldwide. 8 attended the benchmark for best practices L & D coordinated by Ron Childs.
- Next field trip will be to PSO in downtown Tulsa at 5:30 on October 19th. Chris Woodard, Host advised they will share with audience, "How We Conduct New Hire Training – Low Cost Ways to Develop Your Training Team."

ALC Schedules were distributed to Lindsay Plott-Buckner, Chris Woodard and Linda explained she will be attending the conference (as will Sam Dutro). Myra Fanning is not able to attend due to training duties at work (ALC is earlier this year than last).

- *Statewide Conference due in Oklahoma City 2010 was canceled; NEOK Chapter will host next year 2011.*
- *Sue Madden, Awards - Winter Learning Gala is scheduled for Saturday, December 11, 2010 at Ti Amo's 61st and Memorial 5:30 p.m. Several components of the gala awards celebration will be announced at October Chapter Meeting.*
- *Employee Learning Week December 6 - 10 Proclamation request confirmation #62990. August 6th conversation and e-mail with Workforce Tulsa has not resulted in progress. The Board agreed collaboration with another group for volunteer effort is acceptable. Lindsay Plott-Buckner will see if 2 contacts at the University Of Phoenix might be interested in ELW opportunity, they have a new Director of Training. Tulsa Urban League and the Hispanic Chamber of Commerce have been contacted initially and both organizations agreed to consider.*

Motion to adjourn made by Lindsay Plott-Buckner and seconded by Sue Madden; meeting adjourned 7:23 p.m.

Minutes submitted by Colette Grayson 10/03/10